Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2020/2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
IZMIR DEMOKRASI UNIVERSITY	TR IZMIR09	Assist. Prof. Dr. Sıla Turaç BAYKARA Institutional Coordinator Izmir Demokrasi University Rectorate Üçkuyular Mah. Gürsel Aksel Bulv. No:14 35140 Karabağlar, Izmir, TURKEY E-mail : erasmus@idu.edu.tr Phone: +90-232-2601001	https://obs.idu.edu.tr/oibs/bologna/index.aspx

Visshe stroitelno uchilishte "Lyuben Karavelov" – Sofia *In English:* **University of Structural Engineering and Architecture (VSU) "Lyuben Karavelov" – Sofia**	BG SOFIA21	**Assoc. Prof. PhD Eng. Anita Handruleva** Vice-Rector of Research & Cooperation e-mail: zrectorn@vsu.bg **Erasmus Coordinator:** Iliana Stoynova, PhD Eng., International Office E-mail: int.office@vsu.bg Phone: +359 2 80 29 188 175 Suhodolska Str., 1373 Sofia Bulgaria	www.vsu.bg

B. Mobility numbers[1] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	*Study cycle [short cycle, 1st, 2nd or 3rd]* *	Number of student mobility periods	
					Student Mobility for Studies *[number of students/total number of months of the study periods *]*	*Student Mobility for Traineeships* *
BG SOFIA21	TR IZMIR09	0731 0732	Architecture Civil Engineering	1st 2nd 1st 2nd	2x5 months per study program	tbc
TR IZMIR09	BG SOFIA21	0731 0732	Architecture Civil Engineering	1st 2nd 1st 2nd	2x5 months per study program	tbc

*[*Optional: subject area code & name and study cycle are optional.]*

[1] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	Number of staff mobility periods	
				Staff Mobility for Teaching *[total number of days of teaching periods or average duration *]*	*Staff Mobility for Training* *
BG SOFIA21	TR IZMIR09	0731 0732	Architecture Civil Engineering	2x5 days per study program	2x5 days Per study program
TR IZMIR09	BG SOFIA21	0731 0732	Architecture Civil Engineering	2x5 days per study program	2x5 days per study program

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level[2]	
				Student Mobility for Studies *[Minimum recommended level: B1]*	Staff Mobility for Teaching *[Minimum recommended level: B2]*
BG SOFIA21		Bulgarian	English	B1	B1
TR IZMIR09		Turkish	English	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

[2] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

D. Additional requirements

BG SOFIA21: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students and staff with special needs) please contact the International Relations Office for individual support.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG SOFIA21	**30/06**	**15/12**
TR IZMIR09	**15/07** **01/08** APPLICATIONS AND NOMINATIONS DEADLINE	**15/10** **01/12** APPLICATIONS AND NOMINATIONS DEADLINE

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

   BG SOFIA21
   The Faculties issue Transcripts of Records. Every student should pick up the transcript him/herself. If the student's exam grades are not yet available when he/she leaves, the International office will send the Transcript of Records to the home university (to Erasmus Departmental Coordinator).

4. Termination of the agreement

   A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR IZMIR09:

Grading Scale for Undergraduate Degree

ECTS	Local Grade	Local Grade
A	AA	4.00
B	BA	3.50
C	BB	3.00
D	CC	2.00
E	DD	1.00
FX	FF	0.00
F/Fail	FF	0.00
Not Attendant	DZ	
Successful	CC	2.00
Pass	CC	2.00

Grading Scale for Graduate Degree

	Local Grade	Local Grade
A	AA	4.00
B	BA	3.50
C	BB	3.00
D	CB	2.50
E	CC	2.00
FX	FF	0.00
F/Fail	FF	0.00
Successful	CB	2.50
Pass	CB	2.50

BG SOFIA21:

The grading system in Bulgaria applies to all educational institutions. It is from 2 to 6, as follows:

VSU "L. Karavelov"	**2**	**3** (sufficient/fair)	**4** (good)	**5** (very good)	**6** (excellent).
ECTS	Fail	D	C	B	A

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA21	**International Office** int.office@vsu.bg	https://www.mfa.bg/en/pages/109/index.html
TR IZMIR09	Meryem Acan erasmus@idu.edu.tr Phone: +90-232-260 1001 -1312	https://obs.idu.edu.tr/oibs/bologna/index.aspx

2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA21	**International Office** int.office@vsu.bg	http://www.vsu.bg
TR IZMIR09	Meryem Acan erasmus@idu.edu.tr Phone: +90-232-260 1001 -1312	https://obs.idu.edu.tr/oibs/bologna/index.aspx

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA21	**International Office** int.office@vsu.bg	http://www.vsu.bg
TR IZMIR09	Meryem Acan erasmus@idu.edu.tr Phone: +90-232-260 1001 -1312	https://obs.idu.edu.tr/oibs/bologna/index.aspx

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[3]
BG SOFIA21	**Prof. D.Sc. Arch. Borislav Borisov** Rector of VSU "Lyuben Karavelov" – Sofia	11.02.20	
TR IZMIR09	**Prof. Dr. Bedriye Tunçsiper** Rector		

[3] Scanned signatures are accepted